

**BELOW IS A COPY OF THE REMINDER LETTER SENT ONE WEEK PRIOR TO START OF EACH CAMP WEEK. IT PROVIDES SOME ADDITIONAL INFORMATION...**

To: participants registered for tennis camp in Maplewood

From: John Trinity, Tennis Director, Maplewood Tennis Program

RE: Camp Information

This is just a reminder that your son/daughter is registered for tennis camp beginning **Monday** \_\_\_\_\_. The camp begins at **9:30am** and ends at **1:00pm**. The camp is scheduled for Monday, Tuesday, Wednesday, and Thursday. If we get rained out on one of those days, we use Friday as the make-up date. The location for the camp is at the Memorial Park Tennis Courts which are adjacent to the civic house in memorial park. We also use the courts across the street at Walter Park. The facility has bathrooms and a water-fountain. Short term parking is available across the street at Walter Park, in front of Town Hall on Valley street, and along the streets near the park. There are no parking spaces at the tennis courts.

We recommend participants wear sunscreen, a hat, and bring a snack and cold drinks. We take a snack break at approximately 11:30am. We don't provide the snack but we do have pretzels available if someone forgets to bring something. There are no vending machines at the courts. We have rackets available to borrow for the day if needed.

We do not have a daily sign-in or sign-out. We take attendance after our warm-up and we meet on the porch adjacent to the tennis courts before we begin (9:30am) and after we end (1:00pm). If your son/daughter is going to walk or ride their bike home, please send along a note or tell us in the morning.

If there is a question about the weather, please call our weather information phone 973-843-1116 for any messages regarding start time or cancellation. If we have to cancel due to rain, we will use Friday as the make-up date. If you need to contact us during the camp, please call our weather information number and at the end of the message you can leave a message for me. Your message will be forwarded immediately to me and I can get back to you right away.

If your child has any allergies or has to take medication, please let me know. If you have any individual concerns please either email me or talk to me in the morning of the camp. You can also talk with Assistant Director Walt Michels or Head Teaching Instructor Ivana Thornton if I am not available.

This is the 24th season for our summer tennis camp and we are all looking forward to another successful experience for everyone.

Thanks and see you Monday,

John Trinity